

Use of Internet Acceptable Use Policy for Pupils

I know that I must use all electronic devices safely

- I know that my parents/carers can see and check what I do on any electronic device.
- I will treat my username and password like my toothbrush - I will not let anyone else use it, and I will not use theirs.
- I will be aware of my personal safety when I am communicating online, and will not share personal information about myself or others.
- I will tell a teacher or my parent/carer immediately about any nasty or inappropriate material or messages I see online or on social media, or anything that makes me feel uncomfortable when I see it.
- I understand that school will look after me and my classmates and can help if anything happens online - even if I am using an electronic device at home.
- I know that I can report online concerns to CEOP - <https://www.ceop.police.uk/safety-centre/>

I know that I must respect others when I am online/using social media

- I will always treat others the same way I would want them to treat me - just as I would when not online. I will not use the internet/ social media to be unkind or bully anyone.
- I will be polite online, and I will not use strong, aggressive, or inappropriate language. I appreciate that others may have different opinions.
- I will not take or share pictures or videos of anyone without their permission.

You should:

-  Keep your usernames and passwords secret, (you may want to tell a trusted adult).
-  Always be polite when you send messages to other users.
-  Always tell your teacher, or someone you live with if you see, hear or read anything which makes you feel uncomfortable whilst online/using social media.

You should not:

-  Send anyone a message which is not nice.
-  Use unkind words in a message.
-  Use any other person's login for the computer.
-  Use any other person's work including pictures.
-  Tell someone you have never met in person any of the following information:
 - your name
 - your home address or telephone numbers
 - any other personal information about yourself or any of your friends.